



Olive AP Academy
SUFFOLK

Olive Academies

Executive Headteacher: Ryan Kelsall

Head of Academy: Ellen Watson

October 2024

Dear Parent, Carer

Family Consultation Day – Monday 4th November 2024

As an Academy, we recognise the importance of building strong relationships with families to ensure that all voices are heard and that we have a shared vision for the child, our next **Family Consultation Day** will be **Monday 4th November**. The Academy will be closed to pupils on the first day back after half-term to provide the opportunity for families to have a 1-hour meeting regarding their child's progress and goals for the next half-term. We started our Family Consultation Days last year and they have shown to have a positive impact on pupil's outcomes and families understanding of what the pupil is focusing on. The best understanding and outcomes for pupils have been when the meetings have been in person. **If your child is attending Olive for an Inreach placement, we will be in touch to discuss arranging a meeting at a mutually convenient time.**

Your child's tutor will contact you to arrange an appointment. The meetings will be offered at the Olive Academy site, we are also able to visit your home if this would be more appropriate for your family. We understand that it can be difficult to attend the meetings in person due to transport or work commitments, please discuss any issues with your child's tutor and we will endeavour to support where we can.

At the meeting the tutor will discuss your child's:

- Targets (Pupil Pathway)
- Safety Plan (Risk assessment)
- Behaviour Plan (CoMP)
- Attendance
- Uniform
- Coaching calls
- Discuss the learning for the next half term
- For Year 11 pupils, discussing next steps and qualifications

Our normal academy day for pupils will resume on **Tuesday 5th November 2024**.

If you have any questions please do speak to your child's tutor when they contact you to arrange an appointment.

Yours faithfully

Ellen Watson
Head of Academy

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