



Olive AP Academy
SUFFOLK

Olive Academies

Executive Headteacher: Ryan Kelsall

Head of Academy: Ellen Watson

22nd March 2024

Dear Parent, Carer

Family Consultation Day – Friday 12th April 2024

As part of continuing to develop our Academy, we recognise the importance of building strong links with families to ensure that all voices are heard. We also recognise that as we cater for such a wide geographic it can be difficult for families to have face-to-face meetings about their child. To support these conversations the first day of each new half term will now be a **Family Consultation Day**. The academy will be closed to pupils on that first day back of each break to allow staff to have a 1-hour meeting regarding each pupil's progress and goals for the next term.

Your child's tutor will contact you to arrange an appointment for **Friday 12th April** between **9.00am and 3.00pm**. The meetings will be offered at the Olive Academy site, we are also able to visit your home if this would be more appropriate for your family.

At the meeting the tutor will discuss your child's:

- Safety Plan
- Behaviour Plan (CoMP)
- Targets (Pathway Hypothesis)
- Discuss the learning for the next half term

There will also be the opportunity for new uniform to be given out.

Our normal academy day for pupils will resume on **Monday 15th April**.

We look forward to holding the first of the Family Consultation days on Friday 12th April. If you have any question please do speak to your child's tutor when they contact you to arrange an appointment.

Yours faithfully

Ellen Watson
Head of Academy

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