



Olive AP Academy
SUFFOLK (CENTRAL)

Olive Academies

Document control table	
Title	Provider Access Statement – Olive AP Academy – Suffolk (Central)
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Approved by	OA central
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Updates/revisions included:	
This is an OA central template, which should be reviewed at a local level and updated accordingly – with the local version returned to OA central for filing.	

Introduction

This policy statement sets out the Olive Academies Multi-Academy Trust (MAT) arrangements for managing the access of providers to pupils at OA academies for the purposes of giving them information about the provider's education or training offer. This complies with the trust's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests – Olive AP Academy – Suffolk (Central)

Procedure

A provider wishing to request access should contact Judy Lewis, Pastoral Manager, Telephone: 01449 613931; Email: info.suffolk@oliveacademies.org.uk

Opportunities for access

A number of events, integrated into the academy careers programme, will offer providers an opportunity to come into the academy to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
KS3	Life skills – assembly and tutor group opportunities	Life Skills – work experience preparation sessions	Collapsed Curriculum Day – Careers (June)
Year 10	Life Skills – work experience preparation sessions	Life Skills – work experience preparation sessions	Collapsed Curriculum Day – Careers (June)
Year 11	Life Skills – assembly on opportunities at 16	Post 16 evening Post 16 taster sessions	Collapsed Curriculum Day – Careers (June)

Please speak to our Judy Lewis to identify the most suitable opportunity for you.

The academy policy on safeguarding (<http://apsuffolk.oliveacademies.org.uk/safeguarding-e-safety/>) sets out the academy's approach to allowing providers into the academy as visitors to talk to our students.

Premises and facilities

The academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the headteacher or careers leader as directed.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the academy for sharing with students at other times.